



Young Hackney Membership Form

By completing and signing this form you will become a member of Young Hackney. This means you can attend any of our centres and take part in our activities and projects.

Young Hackney staff can provide you with information, advice and guidance on a range of topics – for example, about your health, about careers or about education. And we can help you with any difficulties you are having, whether this is at school, home, or with friends. In order to do this we need to hold some information about you.

Why do we need to keep information about you?

- It helps us to provide the best service that we can
- It helps us to follow your progress and be there for you if you need us
- So we can make sure you can get the services of trusted organisations if you need more or different kinds of support

What information do we keep about you?

- Your name, gender, date of birth, ethnicity, address, phone number and school/college details.
- A register of activities and events you have attended.
- We may also keep notes of discussions that describe what you are seeing us about.

We keep this information on a secure file. You have the right to see the information that is kept about you.

When will we share information with other people?

The **Data Protection Act 1998** is the law that governs what information we keep, how we keep it and who we can pass it on to. The Data Protection Act is very clear about **only** sharing information when it is necessary. So, for example, we may:

- Talk to another professional in the service about your needs to develop an appropriate support package
- Talk to a college/training provider or employer about you to help you get an interview
- Talk to another agency (for example your school) that we are working with to help meet your needs

There are a few situations when we would have to tell someone, even without your permission. These are:

- To prevent a crime taking place either now or in the future
- If there is a risk of harm to you or others

If you need help filling in this form, please ask a member of staff. If you are under-16 we need to know if your parent(s) or carer(s) are happy for you to be a member of Young



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Hackney. They will also have to consent to data and information sharing.
Welcome to Young Hackney.

We hope to introduce you to new people, experiences and challenges and look forward to your involvement with Young Hackney now and in the future.

Young Person's Details			
Name			
Address			
Postcode		Telephone number	
Date of birth		Gender	<input type="checkbox"/> Female <input type="checkbox"/> Male
Email address			
Parent/carer's name (delete as appropriate)			
Parent/carer's address and postcode			
Parent/carer's telephone number			
In case of an emergency, who should we contact?	Name: Relationship to you:	Telephone number:	

Medical Information			
Please provide the following medical information, as this will ensure that Young Hackney has the relevant information in the event of any incidents requiring medical knowledge.			
Doctor's name and surgery		Telephone number	
Do you have any medical conditions, allergies, or a special diet?			
Do you have a learning difficulty or disability?			

Education/ Employment/Training details		
Are you in school, college or training?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please give details:		





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Are you in employment? Yes No

If yes, please give details:

Ethnic Origin			
Asian or Asian British	Black or Black British	Mixed	White
<input type="checkbox"/> Indian	<input type="checkbox"/> Caribbean	<input type="checkbox"/> White & Black Caribbean	<input type="checkbox"/> British
<input type="checkbox"/> Bangladeshi	<input type="checkbox"/> African	<input type="checkbox"/> White & Black African	<input type="checkbox"/> Irish
<input type="checkbox"/> Vietnamese	<input type="checkbox"/> Other (please specify):	<input type="checkbox"/> White & Asian	<input type="checkbox"/> Turkish
<input type="checkbox"/> Pakistani		<input type="checkbox"/> Other (please specify):	<input type="checkbox"/> Kurdish
<input type="checkbox"/> Chinese			<input type="checkbox"/> Jewish
<input type="checkbox"/> Other (please specify):			<input type="checkbox"/> Other (please specify):

Data Protection and Consent	
By signing this form I agree to become a member of Young Hackney and comply with the behaviour code in Young Hackney centres.	
I agree that Young Hackney staff can share personal information about me with another person or agency so I will receive further help and support. I have discussed this with a member of Young Hackney staff who has explained why my information is going to be shared.	
At times we may take photographs of your involvement with Young Hackney activities. These may be used for displays across our centres or in promotional material.	
<input type="checkbox"/> I give consent <input type="checkbox"/> I do not give consent	
Signed	
Date	

Parents/carers Information and Consent	
If under 16 years of age we need to know if your parent(s) or carer(s) are happy for you to be a member of Young Hackney and give consent to data and information sharing. Please note: Some of Young Hackney services are 'open access'. This means that any child/young person (falling into the age group the provision is aimed at) may join in with activities on offer and leave when they please. Activities are always supervised although children/young people may leave the provision at any time during published hours. Young Hackney Staff are not responsible for any child/young person if he/she chooses to leave a provision.	
I agree for my child to become a member of Young Hackney and give consent to above.	
Parent/carer's signature	
Parent/carer's full name	





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Date			
Office use only			
Form returned to			
Date		Area/ Project	

18 July 2017

